



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

The Annual Quality Assurance Report (AQAR) of the IQAC

For the year 2015-16

Part – A

I. Details of the Institution

1.1 Name of the Institution

Lumding College

1.2 Address Line 1

College Road, Lumding.

Address Line 2

College Road, Lumding.

City/Town

Lumding

State

Assam

Pin Code

782447

Institution e-mail address

lumdingcollege@yahoo.in

Contact Nos.

03674-263364, 263375

Name of the Head of the Institution:

Dr. Mrinal Kanti Paul

Tel. No. with STD Code:

03674-263364, 263375

Mobile:

847194427, 9435366335

Name of the IQAC Co-ordinator:

Mr. Shio Kumar Jha

Mobile:

8876960608



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

IQAC e-mail address:

iqaclc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/34/087 Dated 04-11-2004

1.5 Website address:

www.lumdingcollege.org

Web-link of the AQAR:

www.lumdingcollege.org/IQAC/AQAR201516.pdf.

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2004	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

30/06/2009 [Re constituted on 28-02-2016]

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Not submitted earlier

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="Basic Computer Course"/>								

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (Specify)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

2.2 No. of Administrative/Technical staff

2.3 No. of students

00

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

03

Faculty

01

Non-Teaching Staff

01

Students

Alumni

01

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

05

International

National

State

Institution Level

05

(ii) Themes

International Day against Drug abuse and Illicit Trafficking ,Yoga camp, World Yoga Day, Program on Rastriya Ekta Diwas, World Environmental Day



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

2.14 Significant Activities and contributions made by IQAC

<p>Enrolment of faculty member in N-LIST of Infflibnet . Enrolment of Students N-LIST of Infflibnet</p> <p>Felicitation of best Science, Arts and Commerce graduates of the College . Felicitation of best sports person of the college.</p> <p>Proposed plan / Introduction of digital Classroom</p> <p>Monitoring of in- house remedial classes Interdisciplinary lectures and invited talks through IQAC. Encourage faculty member to take up funded projects.</p> <p>Made frequent interactions with various cells to keep alive the mobility.</p> <p>Yoga training camp</p> <p>Anti drugs day observance .</p>

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Career counselling sessions for students	organised on regular basis
Initiation of awards for students	Presented to the best performers in Science/Arts/Commerce
Basic computer for all students	Accomplished
The proposed plan of construction of 2 nd floor of Girls Hostel	In process
To introduce / Monitoring of remedial classes	Done
Collection of feedback from students	Done
Collection of feedback from alumni	Done
Internet access to all the academic departments at the departmental level / College office/ Library/IQAC.	Done
Thrust upon organizing more extension programmes	Done
Thrust upon organizing departmental seminars/ invited talks on regular basis	organised on regular basis



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

To provide infrastructural facilities to ensure a learner friendly teaching environment.	In process
Library digitalization	Done
Installation of OPAC for the users (students/ faculty/ Others)	Done
Installation of a transformer.	In process
Holding of more in-house Seminars/ Workshops	Done
Holding of awareness programmes and symposia by IQAC.	Done
Celebration of important days like environment day, etc.	Accomplished

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Approved after discussion.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	18			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	18			
Interdisciplinary				
Innovative				



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the college is affiliated to Gauhati University, it follows the university syllabi. The syllabi is made , revised and updated by the University. Credit based Semester system is introduced for all UG programmes by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The institution proposes to start IDOL, centre from 2016-17
 The institution proposes to start Geology Major

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
57	29	20	00	08

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	03	00	00	00	00	00	00	00	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00	02
----	----	----



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	00	02
Presented papers	00	00	08
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Regular departmental seminars.
 Use of audio-visual aids for classroom teaching/ seminars
 Educational excursions for students.
 Popular talks and inter-disciplinary lecturers.
 Remedial classes for slow learners.

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

All University examinations are conducted as per University guidelines by Examination Committee. Evaluated answer scripts of sessional Examinations are shown to the students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

01			
----	--	--	--

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Pass	I %	II %	III %	Pass %
UG Arts	209	161				77.03%
UG Science	52	48				92.31%
UG Commerce	61	59				96.72



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has taken the following initiatives for development of Teaching and Learning processes .

Faculty members are encouraged to use modern techniques of teaching.

Evaluation of the Faculty members through feedback from students and corrective measures taken after the analysis of the feedback.

Encourage all departments to hold departmental seminars on regular basis.

Preparation of academic calendar

Regular counselling of students through Carer Counselling Cell.

Monitors the progress of students and measures are taken to uplift the progress of slow learners by remedial classes.

Wall magazine by many departments

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	00
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	04	00	04
Technical Staff	00	00	00	00



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research Committee of the College explores the feasibility of research.

The faculty members are encouraged to write seminar papers, research proposals and granted duty Leave for attending/ presenting papers in seminars/ workshops/ symposium .

An annual research journal “Shristi” is published by Women Cell of the ACTA unit of the college.

All undergraduate students under take field study on “Environmental Studies” to collect information on different environment related topics.

Students of final year UG are encouraged to undertake projects.

The faculty members are encouraged for research projects.

Some faculty members are involved in Minor Research Projects under UGC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs		4.35		

3.4 Details on research publications

	International	National	Others
Peer Review Journals		04	
Non-Peer Review Journals		00	
e-Journals		00	
Conference proceedings		00	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	Nil	Nil	00	00
Interdisciplinary Projects	Nil	Nil	00	00
Industry sponsored	Nil	Nil	00	00
Projects sponsored by the University/ College	Nil	Nil	00	00
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	00	00
Any other (Specify)	Nil	Nil	00	00
Total	Nil	Nil	00	00

3.7 No. of books published i) With ISBN No.

06

Chapters in Edited Books

09

ii) Without ISBN No.

00

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

3.25 No. of Extension activities organized

University forum	00	College forum	04		
NCC		NSS	02	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A number of extension activities were organised through IQAC/ Women Cell/ Extension Cell/ NSS of the institution.
- Many teachers are involved in social services through some NGOs

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 Acres	Nil	00	4.5 Acres
Class rooms	21	Nil		21
Laboratories	12	Nil		12
Seminar Halls	Nil	Nil		Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	Nil		00
Value of the equipment purchased during the year (Rs. in Lakhs)		1.5		
Others				

4.2 Computerization of administration and library

Many of the office staff can handle computer properly.
 The Central Library is using OPAC for the searching of books by users.
 Online academic journals , books etc. can be accessed in central Library through N-LIST programme under 'Inflibnet' . More than 6000 e-Journals (with back volume of 10 years) and more than 97000 e-books in pdf format can be accessed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4158	2305036/-	57	98254/-	4215	2403290/-
Reference Books	16695		217		16912	
e-Books						
Journals	11		10		21	28000/-
e-Journals						
Digital Database						
CD & Video						



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

Others (specify)	11				11(N-6/M-5)	19492/-
------------------	----	--	--	--	-------------	---------

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	03	Yes	12	01	05	22	00
Added	01	00	00	00	00	00	00	00
Total	37	03	Yes	12	01	05	22	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Basic computer course is compulsory for all students.
 Advanced level computer training is provided to office staff for handling computer.
 Computer training program are organised by Computer Science Department for teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.9
ii) Campus Infrastructure and facilities	0.52
iii) Equipments	1.5
iv) Others	4.7
Total :	7.6

Criterion – V,

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC Coordinates activities of different cells in the College constituted to enhance the overall academic and co-curricular activities of the students.
 It facilitates financial help to the economically backward Students through the students Aid Fund Committee.
 The IQAC coordinates activity of the Remedial coaching for the slow learners .
 The toppers of UG classes of all the three streams are given awards .
 Career Counselling Cell organizes career related programmes on regular basis.
 Two week Yoga training camp was conducted for the students.
 Women cell of the college organized self - defence training camp for girl students.
 Feedback on all components from students are collected and analysed . Measures are taken to fulfil the deficiency, if any
 Educational excursions /study tours are organized for students by many departments of the college.



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

5.2 Efforts made by the institution for tracking the progression

E-books, E-journal , previous year question papers are made available in the central Library.

Computers with internet access are available free of cost.

Examination results are analysed and measures are taken by the Remedial Coaching Committee.

The College is free from ragging in any form. Anti-ragging Cell of the college closely monitors the activity of the students.

Financial support to the economically backward students are provided by the college.

General counselling sessions with experts from various fields are held time to time by Career Counselling Cell.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1368			

(b) No. of students outside the state

01

(c) No. of international students

00

Men	No	%	Women	No	%
	614	44.88		754	55.12

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
909	208	137	146	00	1400	871	201	135	160	01	1368

Demand ratio 00 Dropout % -4.97%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

5.6 Details of student counselling and career guidance

- Career Counselling Cell of the college guides the students to select different career avenues.
- Mathelatics competition / Mathematics and chemistry Olympiad /super thirty exam. are conducted every year in the college

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

International Women’s Day Celebrations

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	116	29000.00
Financial support from government	168	Grant not Received
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:
The college envisages to strive towards making education a means for the reconstruction of society by training the students to foster the freedom of the mind, the humanity of the heart and the integrity of the individual so that they can realize the great ideals of economic justice, social equality and political freedom. Thereby Lumding College will be the preferred destination for all

Mission:
Lumding College aims at the attainment of academic excellence and professional competence by the young generation. Its mission is to pursue knowledge through academic, co-curricular and extra-curricular activities and to develop the learners' personality with a strong value base. This holistic development of individual leads to the promotion of national integration, harmony and secularism

6.2 Does the Institution has a management Information System

- The institution is in the process of hiring a full-fledged management information system.
- The college maintains all the information related to students in soft form.



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college follows the curriculum prepared by the affiliating University (Gauhati University)
- Senior faculty members of some departments take part in respective syllabi framing

6.3.2 Teaching and Learning

- Exposing students for outdoor learning through excursions, educational trips, camps etc.
- Project works by final year major students are undertaken by many departments.
- Digital classrooms are utilised for interactive teaching - learning process.
- Students can access online journals, books in central library through N-LIST.

6.3.3 Examination and Evaluation

- In every session, new Examination Committees are constituted for conducting internal and University examinations periodically.
- Home assignments, seminars, presentations, practicals etc are monitored by the concerned departments
- Sessional examinations are conducted as per University directions, and the answer scripts are evaluated by the faculties as per the University norms.
- Transparency is maintained in all spheres of evaluation process.

6.3.4 Research and Development

- The institution motivates teachers to take up both Major and Minor Research projects.
- The IQAC encourages the faculty members to improve their API scores by participating and presenting papers in various seminars and workshops.
- The women cell of the college publishes annual research journal with ISSN number.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- There is a collection of around 21,000(Twenty one thousand) copies of text books, reference books and journals covering a wide range of subjects in the college.
- Besides, magazines and newspapers in four languages viz English, Bengali, Assamese, Hindi are subscribed regularly.
- In the Reading Room attached to the library, reference books, journals, magazines and newspapers can be consulted.
- Two extra books are issued to advanced learners (certified by HOD concerned)
- Instruments to various departments are provided as per their requirement.
- Library cards are issued to all the students.
- Students can use computer to check the availability of books they need.
- N-LIST of INFLIBNET for accessing e-books and e-Journals on line, is provided



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

6.3.6 Human Resource Management

- Computer Literacy drive started for the office staff for operating computer effectively.
- Students are encouraged to participate in NSS, social and cultural activities.
- Motivational talks were organized for both students and the staff.
- The teachers enrich themselves through Refresher's courses/ Seminars/ Workshops etc.

6.3.7 Faculty and Staff recruitment

- All recruitments are done strictly as per the rules and regulations laid done by Government and UGC from time to time.
- The recruitment of temporary teaching staff is done in consultation with the Heads of department of the concerned subjects.
- The recruitment of temporary non-teaching staff is done by the Governing body of the college.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- College publishes prospectus in every session so as to provide detailed information about various courses and facilities.
- All admissions are completed under the supervision of the admission committee.
- Hostel facilities are available for female students and admission in Hostel is done as per the merit basis.

6.4 Welfare schemes for

Teaching	Collective financial assistance is provided to the needy at the time of distress.
Non teaching	Collective financial assistance is provided to the needy at the time of distress. Advance payments are made before Durga Puja which is recovered in instalments.
Students	Book bank scheme is for financially weak students which allows to borrow books for full academic session free of cost from the Central Library Scholarship facilities for SC/ST/OBC/Merit from government agencies and also college provide financial help to the needy students. Computer with internet access is provided free of cost in Central Library. Canteen facility is available during office hours.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	G.B

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The affiliating University (Gauhati University) has introduced the credit based semester and Grading system and the College follows the same.
- As per the direction of Gauhati University, the college facilitates zonal evaluation work of semester examinations.
- As per direction of Gauhati University the college manages micro zone effectively for semester examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages the affiliated colleges to apply for autonomy.

6.11 Activities and support from the Alumni Association

The alumni meet regularly in the college to chalk out their plans and programmes and extend support whenever necessary. The college maintains a close relationship with the alumni. They are invited to various programmes organised by the college like Freshers' Social, College Foundation Day, etc.

The Alumni association published a Souvenir in September, 2015.

6.12 Activities and support from the Parent – Teacher Association

- Guardian meets are held by different departments where interaction takes place among parents/ guardians, teachers and students.
- Three parent members are holding the position of representatives in the Governing Body of the College.
- One parent member is a part of IQAC of the college.



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

6.13 Development programmes for support staff

- Accommodation is provided to a Night Guard of the College on the college campus.
- Training on handling of computer is provided to office staff .

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The Campus Beautification Committee undertakes activities for maintenance of greenery of the campus of the college.
- Cleaning of the campus has been going on through Cleanliness Committee of the college.
- Students are educated to utilise the installed dustbins, help in maintaining campus clean and not to utilize polythene etc

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Wall magazines are being published by many departments of the college to stimulate the creativeness of the students.
- Guest Lecturers / resource persons are invited for motivational talks from time to time.
- A senior teacher has been assigned the responsibility for looking into RTI matters.
- Different committees are formed to look intensively into the developmental programmes of the college.
- The Women Cell of the college takes up awareness and sensitization programmes on gender issues.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Important Days and celebrations like Human Rights Day, Women's Day, Environment Day, Teachers' Day etc, were observed and guest speakers exhorted the students on the significance of the celebration of these days.
- Construction of first floor of new RCC building started.
- Residential quarter of the night watchmen renovated.
- Work started on the new RCC Building (Ground floor) was completed.



Internal Quality Assurance Cell

Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2015-16

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Special awards for the students to enhance their competitive spirit.

Students Publication : The college authority insist on a regular publication of college magazine to give scope to students for their creative work

7.4 Contribution to environmental awareness / protection

- The faculty members involved in the teaching of Environmental Studies take initiative to motivate the students in creating awareness among the students.
- Campus Beautification Committee/ Extension Committee undertake works /activities for maintenance of the greenery of the college campus by drawing support from the staff and the students.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:-

- The institution has a conducive working environment.
- The institution has very active Women Cell.
- There is the practice of innovative teaching.
- The IQAC motivates the Research activities through the Research Cell.
- Good Library facilities for the students.
- Initiatives are taken for slow learners through Remedial Classes.
- The campus is free from any type of ragging.

Weakness:-

- Not a degree awarding body on being affiliated to Gauhati University.
- In few subjects the enrolment of students is not adequate because of low demands.
- Inadequate infrastructure facilities.

Opportunities:-

- Improvement in infrastructure will usher in more opportunities.
- ICT facilities will enable students to develop further.

Threats:-

- Low admission in a few subjects.
- Locational disadvantage

8. **Plans of institution for next year**

- Planning to hold Seminars, Workshop and Conferences.
- Open access to Library for the students.
- Opening of IDOL centre in the college.
- Improvement of infrastructure of various Departments of the college.
- Planning to construct digital class room.



Internal Quality Assurance Cell
Lumding College
Lumding, Hojai, Assam. 782447

AQAR:-2015-16

Name :- Mr. Shio Kumar Jha

Name :- Dr. Mrinal Kanti Paul

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
