



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

LUMDING COLLEGE

LUMDING COLLEGE, LUMDING PO- LUMDING DIST- HOJAI ASSAM

782447

www.lumdingcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Lumding College is situated in the heart of Lumding town in the district of Hojai in the state of Assam. It is one of the oldest colleges in this remote part of the country. The college was established on 14th August, 1959.

Lumding is a small railway township surround by hills and villages primarily inhabited by cultivators and geographically separated from the nearest township by about 40 km by dense forests. Affiliated to Gauhati University the college was taken under the deficit system of grant-in-aid by the Govt, of Assam on the 1st December, 1972. The college was recognized in 1965 under 2f and in 1986 under 12b of the UGC Act.

It is today one of the most promising institutions of the state of Assam, imparting education in Arts, Science and Commerce attracting 19 under graduate courses. The college is committed to imparting quality education. The college has ushered in an era of opportunity for the rising generation, who are not in a position to be admitted in a college or a university as regular students, to pursue higher education through distance education mode. A contact centre of the Institute of Distance and Open Learnings (IDOL), G.U., has been opened on the college campus. Moreover, the college is also enlisted as a study centre of K.K. Handique State Open University offering various courses.

It gives utmost importance to enhancing the quality of higher education by considering the needs and expectations of each and every student.

Vision

The college envisages to strive towards making education a means for the reconstruction of society by training the students to foster the freedom of the mind, the humanity of the heart and the integrity of the individual so that they can realize the great ideals of economic justice, social equality and political freedom. Thereby Lumding College will be the preferred destination for all who aspire to excel.

Mission

Lumding College aims at the attainment of academic excellence and professional competence by the young generation. Its mission is to pursue knowledge through academic, co-curricular and extra-curricular activities and to develop the learners' personality with a strong value base. This holistic development of individual leads to the promotion of national integration, harmony and secularism.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The guardians and other stakeholders of the College give their suggestions on over all development through their representatives in the GB of the College and also through Teachers'-Guardians' meetings

at departmental level.

- The IQAC plays a leading and significant role in enhancing and maintaining the academic and administrative quality of the College. It takes feedback annually from the students on courses and about the performance of the office, faculty members and other organs of the College. The analysis of the feedback is then communicated to all concerned.
- The College follows an effective and transparent admission process.
- Remedial classes are organised by the College Remedial Cell for students who are academically weak and need special attention.
- The College has a welfare scheme to enroll students who are economically weak and provides assistance. The College has a Students' Aid Fund to support these needy students.
- All the departments have computers with internet facility.
- The College has successfully organised 4 National level seminars, in the last five years which were sponsored by UGC
- The College has adopted a primary school in the outskirts of the town as part of its community service.
- The College has very active and vibrant NSS units.
- The college has introduced Majors in Hindi and Geology during last five years.
- Lowering of dropout rates.
- Ragging free campus.
- The college has study centre's of KKHSOU and IDOL of Gauhati University.

Institutional Weakness

- Being an affiliated college, it has a very limited scope to contribute to the designing and development of the course curriculum.
- There is a constraint of space in the library.
- No specific policy to get grants from industries and other corporate agencies for developing research facilities or infrastructure.
- The College is yet to develop a structured policy for promoting consultancy services and industrial linkages.
- Complete automation of the office has still to be accomplished.
- There is no sufficient application of the ICT enabled aides in teaching learning.
- Students' supports like facilities in sports activities need further improvement.
- There is dearth of sufficient funds for the college to address various needs.
- The College is yet to strengthen the students' counselling machinery to the optimum.
- Limited record of outgoing students.

Institutional Opportunity

- There is scope for developing new certificate and diploma courses.
- Adhering to the master plan of the College the old Assam type structures are gradually being replaced with RCC construction which will help in enlargement of academic infrastructure .
- The Alumni Association and proper utilization of its connections can create good links for the College.

- The College may open PG courses for providing opportunities to the students for their future progression.
- Introduction of Vocational Courses.
- Establish consultancy services to educational and industrial sectors.

Institutional Challenge

- To maintain a consistent academic performance of students with a comparatively lower input at the entry level is a big challenge for the College.
- Since the College also caters to the need of Higher Secondary students, the challenge lies in juggling and managing the two totally different systems – one annual and the other Semester.
- To mobilise finance for further extension of the infrastructure.
- Due to limited space in the library it becomes a challenge to accommodate a large number of students.
- To involve the alumni in the development of the College to the desired level poses a challenge to the college.
- The huge gap in the student-teacher ratio in some departments also is a challenge in many ways.
- The Semester mode of curriculum has offered little opportunities to the students for engaging themselves in their creative and co-curricular activities with consistency.
- Keeping pace with the rapid changes in higher education

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College was set up with the motto, “Tomasa Ma Jyotirgamaya” in order to cater to the need of higher education. It is affiliated to Gauhati University. It has to follow the curriculum designed by the University. Some members of the faculty of the college are members of the Committee on courses and studies (CCS) of Gauhati University and as such contribute considerably towards design and development of course curriculum of the university. The college extends the necessary support to the faculty members so that the curriculum can be implemented effectively. The faculty members take utmost care to complete the curriculum within the stipulated period of time. The IQAC plays a pivotal role to ensure effective implementation of the curriculum by proper planning and its documentation, periodic review and getting feedback from students. The analysis of the feedback is communicated to the teacher concerned through the HOD of the department.

In fact, the college being affiliated to the Gauhati University has a very limited scope to contribute to the designing and development of the course curriculum.

Teaching-learning and Evaluation

The college follows an effective and transparent admission process. Being a provincialised institution catering to the needs of the students from a rural and semi-urban background the college follows an open door policy as regards admission. In the matter of admission process the college strictly adheres to the reservation policy of

the Govt. of Assam. The college offers three streams, i.e, Arts , Science and Commerce at the U.G level that includes 19 disciplines. During the last five years the college has introduced Major in both Hindi and Geology. There is a well-planned mechanism to carry out the teaching learning and evaluation process in an organised manner. In this regard, the IQAC, the HOD's and the departments collaborate to achieve the desired results. Remedial classes are organised by the college Remedial Coaching Committee for students who are academically weak and need special attention. Advanced learners are provided with books and learning resources of more advanced nature so that they can update their knowledge with the latest information. Every department organises students' seminars, group discussion, etc. to bridge the knowledge gap of the students. The central library of the college has a substantial collection of books and journals available to the students. Despite a lower stratum input at the entry level, the college is able to ensure a consistent academic performance of students. The faculty members of the college are encouraged to improve their academic skills by attending and participating in seminars, conferences, etc. The college follows evaluation norms laid down by the University.

Research, Innovations and Extension

The College encourages its faculty members to engage in research. A sizable number have obtained doctoral degrees and few are in the process. Flexible timings are allowed to staff engaged in research activities. The college has a well equipped library with internet connectivity and necessary reading space for research purposes. The college encourages the Women Cell, ACTA Unit of the college, to publish annually a peer reviewed research journal named "Shristhi" which is included in the list of Journals recognized by UGC.

In keeping with its vision, mission and objectives, the college always gives importance to the promotion of the Institute- neighbourhood community network. It strives to instill a sense of social responsibilities in the mind of the young students by organizing different extension and value based programmes. Most of the staff are very active in fulfilling their social responsibilities in their field of expertise. It may be mentioned that the college is yet to develop a structured policy for promoting consultancy services and industrial linkages.

Infrastructure and Learning Resources

The infrastructure of the college which is yet rather limited caters to the growing needs of the students and the faculty. As most of the structure of the college is Assam type which covers maximum space, plans are underway to replace it with RCC construction phase wise. The campus has different departments of Science, Arts and Commerce, Classrooms, Central Library, Students' Common Room (both girls and boys), laboratories, Examination Control Room, administrative office, and canteen. All the departments have computer with internet connection. The college campus is furnished with Wi-Fi facility. Besides, the college has a seminar-cum- conference hall equipped with LCD projector which is issued for various activities of the college. The college has a central library consisting of around 22000 books, journals and periodicals. There is provision Online Public Access Catalogue (OPAC) in the library. The library provides open access to the students. INFLIBNET/ NLIST facility is also available to the readers. Every department of the college has a mini departmental library in it. To keep pace with the technological advancement, the college has set up two class rooms equipped with LCD projectors. The college has a hostel for girls.

Student Support and Progression

The college has a proper mechanism to disseminate information to all the stakeholders. The college prospectus and website, www.lumdingcollege.org, are the official means to convey information regarding administrative and academic matters to all concerned. The college has a students' aid fund to support students' belonging to economically background section of the society. The college also facilities students to avail various scholarship schemes of the Government agencies. In order to address the problem faced by the slow learners, the college arranges special classes, tutorials and remedial classes. The college provides Academic and Career Counselling services. An anti-ragging Cell is set up to curb the menace of ragging. The college organises various extra-curricular and co-curricular programmes with active participation of the students for their overall development. Apart from the annual college magazine, many departments publish wall magazines which are exclusively contributed to and edited by the students. The college encourages the practice of democratic values, the college has a students' union consisting of 21 members. There are representatives of students in important academic and administrative bodies for development, quality sustenance and enhancement. The college has an Alumni Association which maintains a link between the institution and its alumni.

Governance, Leadership and Management

The college has an effective and efficient management system under the leadership of the principal. The Governing Body, the Principal, the IQ AC and the staff works together for designing and implementing the policies and plans of the college. The leadership also encourages the participation of the various stakeholders. Several committees are constituted with the faculty members by the college authority for overall management of admission, finance, academic co-ordination, the conduct of examinations, extension activities, development of infrastructure maintenance of discipline, campus life, etc. faculty members are encouraged to pursue research activities. Various welfare schemes are available to the members of the staff. Accounts are audited by both internal and government auditors. The main source of income of the college is the fund from the Government of Assam and the UGC.

Institutional Values and Best Practices

The college makes a conscious effort to develop eco-friendly atmosphere even though the college does not have the provision of green audit. The college creates awareness by organizing various activities on environment issues. To discourage pollution of the environment, the college has been declared a polythene free zone. The college is sensitive towards the growing development in the field of energy conservation, but it has not made enough progress in this line. The college has taken initiatives like shifting to the use of LED lights and green boards. With a view to protecting the environment, plantation programmes are often conducted. The college within its limited infrastructural facilities tries to inculcate environmental awareness among the students through various cells of the college. One of the best practices of the college is the undertaking of various developmental programs in the Gour Basti Village and other adjacent areas for the last several years. This initiative has brought about positive change in the largest locality. Another notable best practice of the college is to enhance the teaching-learning process and create conducive academic environment for teaching activities. As a mark of its deep-seated reverence for its traditions, the college organises two functions such cultural week and NSS camp. A cultural week is celebrated every year under the aegis of the students' union.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LUMDING COLLEGE
Address	Lumding College,Lumding PO-Lumding Dist-Hojai Assam
City	Lumding
State	Assam
Pin	782447
Website	www.lumdingcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mrinal Kanti Paul	03674-263364	8876884645	03674-263375	lumdingcollege@yahoo.in
IQAC / CIQA coordinator	Sanjay Kanti Das	-	9435163370	-	das.sanjaykanti@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	14-08-1959

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1965	View Document
12B of UGC	01-01-1986	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Lumding College,Lumding PO-Lumding Dist-Hojai Assam	Semi-urban	4.5	7210.2

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HSSLC	English	25	25
UG	BA,Bengali	36	HSSLC	Bengali	28	28
UG	BA,Economics	36	HSSLC	English	9	9
UG	BA,Political Science	36	HSSLC	English	13	13
UG	BA,History	36	HSSLC	English	8	8
UG	BA,Education	36	HSSLC	English	5	5
UG	BA,Assamese	36	HSSLC	Assamese	10	10
UG	BA,Hindi	36	HSSLC	Hindi	24	24
UG	BSc,Physics	36	HSSLC	English	7	7
UG	BSc,Chemistry	36	HSSLC	English	6	6
UG	BSc,Mathematics	36	HSSLC	English	16	16
UG	BSc,Botany	36	HSSLC	English	29	29
UG	BSc,Zoology	36	HSSLC	English	33	33
UG	BSc,Geology	36	HSSLC	English	11	11
UG	BCom,Accountancy	36	HSSLC	English	40	33
UG	BCom,Management	36	HSSLC	English	20	10
UG	BSc,Statistics	36	HSSLC	English	234	234
UG	BSc,Computer Science	36	HSSLC	English	58	58
UG	BCom,Commerce	36	HSSLC	English	91	33

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				27				25			
Recruited	0	0	0	0	19	8	0	27	10	11	0	21
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	7	1	0	8
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				22
Recruited	15	3	0	18
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	11	2	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	8	3	0	3	3	0	17
M.Phil.	0	0	0	0	1	0	3	2	0	6
PG	0	0	0	11	4	0	11	7	0	33
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	1	0	6
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	773	5	0	0	778
	Female	776	5	0	0	781
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	120	43	60	45
	Female	74	39	37	22
	Others	0	0	0	0
ST	Male	62	19	29	19
	Female	37	28	45	17
	Others	0	0	0	0
OBC	Male	31	42	42	17
	Female	21	25	26	18
	Others	0	0	0	0
General	Male	176	132	190	119
	Female	172	163	186	191
	Others	0	0	0	0
Others	Male	1	0	0	1
	Female	0	2	0	0
	Others	0	0	0	0
Total		694	493	615	449

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 19

1.2

Number of self-financed Programs offered by college

Response: 0

1.3

Number of new programmes introduced in the college during the last five years

Response: 02

2 Students

2.1

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1621	1368	1400	1216	1210

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
758	657	657	657	657

2.3

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
423	393	297	337	319

2.4**Total number of outgoing / final year students****Response: 1769****3 Teachers****3.1****Number of teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
62	62	60	63	64

3.2**Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
56	57	58	58	56

3.3**Number of sanctioned posts year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
60	60	60	60	60

3.4**Total experience of full-time teachers****Response: 1071****3.5****Number of full time teachers worked in the institution during the last 5 years**

Response: 53

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 24

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
63.95	58.18	54.1	21.86	37.5

4.3

Number of computers

Response: 52

4.4

Unit cost of education including the salary component(INR in Lakhs)

Response: 0.51

4.5

Unit cost of education excluding the salary component(INR in Lakhs)

Response: 0.04

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

1. Our college is affiliated to Gauhati University. It has to follow the curriculum designed by the University. The college encourages its faculty members to participate in refresher courses / orientation courses/ short term courses conducted by various Academic staff colleges/ universities, etc. The college also encourages the teachers to participate in various state level / national/ international seminars/ workshops conducted by different institutions.

The college takes maximum care to improve the effectiveness of the teaching process. Every department is provided with departmental library, computer with internet facilities. The institution provides library and e-learning facilities (INFLIBNET) to the faculty to effectively deliver the curriculum. Research journals are also subscribed to inculcate and promote research culture among the faculty.

The teachers are encouraged to publish articles in journals of national and international repute.

The curriculum is designed and prepared by the Gauhati University (G.U), to which the college is affiliated. The college meticulously plans and develops action plans for various activities and implementation of the curriculum. The HODs conduct their departmental meetings with faculty members and develop academic plans for the coming academic session. To ensure effective implementation of the curriculum, the syllabus and the number of classes are distributed among the faculty members at the outset of the academic session, bearing in mind the syllabus to be tested in different tests. Extra classes are also taken by the teachers to complete the assigned syllabus within the stipulated time. Remedial classes are arranged for slow learners. Tutorial classes are also taken to complete the syllabus in time. In order to ensure effective curriculum delivery, a teachers' diary is maintained in every department. The details of the classes taken by the individual teachers are recorded date wise in the diary as to monitor the progress of the syllabi. It is an effective mechanism to ensure the completion of the course within the stipulated time.

As part of the scheme of effective curriculum delivery, remedial classes for slow learners are held. It enables the slow learners to make good progress with the syllabi.

The curriculum delivery is effectively done through lectures, supported by power point presentation and LCD projectors. E-learning facility (INFLIBNET) service made available for the faculty and the students to further ensure effective delivery of curriculum. The Internal Quality Assurance Cell (IQAC) monitors and ensures the quality of education imparted to the students. It obtains feedback at regular intervals from stakeholders regarding the quality of education imparted and monitors and evaluates the same and takes remedial measures in the future.

- Members of the faculty from time to time hold discussions among themselves in their respective

departments regarding the successful implementation of the curriculum.

- Assignment, projects and sessional Examinations are held to assess the students' progress with the syllabus.
- Due consideration is given to the opinions expressed by the external examiners at the time of final practical Examinations towards improvement.
- Extra classes are taken for the slow learners and remedial coaching is provided for better performance by the students.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 8.77

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	1	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**Response:** 10.53

1.2.1.1 How many new courses are introduced within the last five years

Response: 2

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 19

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 2.45

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
44	54	47	27	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college being affiliated to the University does not have the option of formulating its own curriculum. However, a sincere effort is made to enrich the curriculum to suit the intellectual requirement of the students through the involvement of the faculty, departments and other stakeholders.

The efforts made by the college to integrate the cross cutting issues like gender, climate change, environmental education, human right, value education, ICT etc. into the curriculum are as follows:

Gender : The women cell of the college organised several programmes

relating to gender issues. To name, a few are listed below:

- Seminar conducted on the topic “Status of Indian Women after Independence”.
- Workshop on Martial Art (Knogphu) for girl’s self protection.
- International Women’s Day is celebrated on 8th march, every year.

Environmental Education: The curriculum includes Environmental Studies as a compulsory foundation paper for UG students. The college celebrates World Environmental Day every year on 5th June where the students of the college participate actively in plantation and cleanliness programmes and other activities. On this occasion talks are held to sensitise the students to the need of environment protection.

Human rights: Human Right Cell, Anti-Ragging Cell, Grievance Redressal Cell are active on the college campus, talk on Human Rights are organised.

Moral and ethical values: Value Education forum is active in organizing various programmes so as to instill moral and ethical values in the students. The Students who are encouraged to participate in NSS activities to boost their sense of moral values.

Better career options: Career counselling workshops are organised to orient the students. Expert resource persons are invited by the college to conduct workshops on the development of interview competence among the students.

Community Orientation: Different responsibilities are allotted to the students in organizing various events and activities such as cultural programmes, competitions, seminars, workshops, college week, freshers’ social etc. In this way, they get the scope to develop their skills for team building and organizational skills.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

Response: A. Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.35

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	6	6	3	1

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 93.67

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
694	493	615	449	534

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
694	550	615	550	550

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 74.46

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
758	497	500	350	442

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The merit and performance of students in the last qualifying examination is the basis of assessment of the knowledge and skills of the students before the commencement of the programmes.

Interaction of the teachers with the students before the commencement of the teaching programme helps in the understanding of the knowledge base and skills of the students. The merit and performance of students in qualifying examinations and their early career also help in assessing the students' knowledge and skills before the commencement of the programme.

The institution identifies special educational/learning needs of advanced learners through direct interaction with advanced learners and on the basis of feedback of the teacher concerned. The institution responds to their special educational/learning needs by taking the following measures:

Advanced learners are often provided with books and learning resources of a more advanced nature which may be beyond the syllabus so that they can update their knowledge with the latest information.

Special books of more advanced level are recommended to them. Liberal library facilities are allowed to them. They can get any number of books issued on recommendation by the HOD of the concerned subject.

Special coaching classes are organized to remove their doubts and difficulties, if any.

Assignment preparation on current and latest topics based on reference books and Internet surfing is made.

To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice, the following strategies are drawn and deployed by the institution:

- Slow learners are identified.

- Remedial classes are organised by the College Remedial Coaching Committee for students who are academically weak and need special attention.
- Special care is taken by the departments to overcome the problems faced by the students in coping with the course by taking tutorial classes. These classes are conducted as per routine.
- Every department organises students' seminars, group discussions etc. to bridge the knowledge gap of the students.
- The students are always encouraged by the teachers to clear their academic doubts without any hesitation at any time.

2.2.2 Student - Full time teacher ratio

Response: 696:25

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.19

2.2.3.1 Number of differently abled students on rolls

Response: 3

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

At the beginning of every academic session the College plans out its schedule of academic and other activities on the basis of the academic calendar provided by the affiliating University. This is done under the supervision of the Academic committee as well as Prospectus committee which prepares an annual activity calendar for the College. The same is published in the College prospectus. The Academic session is divided into two semesters. For the smooth conduct of the teaching learning process, all the necessary information such as tentative examination schedule, tentative dates of various events, date of Freshers'

Social, College Election, College Week, and a list of holidays etc. are included in the calendar.

We have a two-tier timetable allotment system. Firstly, college class time table is prepared at central level by the routine committee having faculty members from all streams. Secondly, each department headed by the HOD make its timetable. Both the tiers work in tandem to accommodate time, space and papers to the best and optimum level.

The teaching plan is submitted to the IQAC by the departments at the beginning of the session and the execution report is submitted at the end of each semester

Based on the course competence, specialization and preference of teaching faculty, the Head allocates course papers for the faculty members. Every teacher draws his/her teaching plan, broadly taking into consideration the ability of his/her students. Monitoring and necessary mid-term corrections are made primarily by the Heads of the departments in consultation with respective teachers in the departmental meetings.

Faculty members prepare the schedule of work, assignment questions for their respective course and also give feedback and do mentoring for allotted course paper. Fitting in the given academic calendar the paper wise teaching plan is made by the respective teacher under the guidance and approval of the head of department.

All possible efforts are made to ensure the students' fullest growth and development in a safe and congenial environment. Right from the time a student enters the College he/she is guided, inspired, motivated and corrected, thereby channelizing his/her energy in the best possible manner. In order to make teaching-learning process more students-centric, the teachers encourage active participation of the students in the classrooms. Individualised activities such as assignment writing, project writing, project presentation, paper presentation in the seminars, debates, extempore speech, poem writing, story writing etc. are held in the departments. Students are also given tasks to explore and find additional information through library books, journals, magazines and internet so that their individual capacity for critical thinking may be developed.

Many Departments bring out the annual issue of their respective wall magazine which is a collaborative effort of the students under the guidance of the teachers. Student- centric education approaches are followed through appropriate methodologies. . For holding social and cultural programmes in the college the students are entrusted with various responsibilities and they work as a team.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 60.71

2.3.2.1 Number of teachers using ICT

Response: 34

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 27.84

2.3.3.1 Number of mentors

Response: 56

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovative teaching methods have been adopted by the faculty to boost the capacity to learn. The college encourages the faculty to complement the academic system through various teaching methodologies that extend beyond the classrooms.

With its limited resources, the college provides the faculties with basic infrastructural and other learning resources for effective teaching. Innovative pedagogic practices have been introduced in addition to the lecture method to assure and enhance the quality of teaching. Every department is provided with Computer with internet facility. Some departments have printing facility also. The teachers use the following teaching aids in addition to the lecture method.

- Computer Aided Learning is provided for further learning.
- Provision of the facility of INFLIBNET for faculty members and students.
- Students' participation in seminars conducted by the Departments on regular basis.
- Educational trips are organized by many departments to give firsthand knowledge to students.
- Organizing seminars, extension lecturers, invited talks by experts in their respective fields to share their knowledge with students.
- The concerned faculty members of all the departments help the students on the preparation of the assignments and seminar papers on the topic allotted to them.
- The faculty members provide counselling to many students at personal level.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 95

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 24.9

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
17	16	15	14	9

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 19.13

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 3.33

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Detailed information about the evaluation method and the examination schedule is given in the Prospectus from the time of admission in a course and also in the Academic calendar at the beginning of a session.

Information about the pattern of marking and evaluation is given in detail in the syllabus prepared by the affiliating University. The teachers also communicate the information about the evaluation process to the students in the classrooms from time to time. The university as a rule communicates the changes/modifications in the evaluation process at any point of time to the college and the principal of the college immediately brings it to the notice of the faculty.

The college adopts Formative and Summative evaluation approaches to measure student achievement in a programme. Formative education is conducted through assignments, field trip reports, seminars, projects and practicals. Summative Evaluation is conducted through sessional tests and final university examination.

Impact on the system

Motivated by the system, the students undertake innovative ideas and prepare project reports. For example, the departments of Assamese, Environmental Studies, Geology, Zoology and Botany organize field trips and students from some departments prepare project reports, assignments, seminars, presentation etc. as a

part of the evaluative process.

The affiliating university has made it mandatory for the various departments to engage their students of semester VI in project and later prepare the project report. Accordingly, most of the departments guide their students to comprehend the research methodology and participate in different project works.

The monitoring of the progress of the students is done as follows:

- The institution monitors the progress and performance of students throughout the duration of the course/ programme through classroom lectures and internal assessment method in the forms of class tests, and Sessional Examinations.
- Strict vigilance on attendance is kept, attendance registers are checked regularly, and students who fall short of the requisite attendance are contacted personally and, if necessary, their guardians also intimated.
- Parents-teachers meetings are held in the Department.

The progress of the students is communicated to the students and their parents as mentioned below:

- Students-Teachers' interaction with the students inside and outside the class takes place.
- Parents-Teachers meetings are organised by the Departments.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

In accordance with the directives of the university, the college holds one Internal Assessment examination styled as Sessional Examination centrally for all the subjects in each semester.

The college maintains transparency in the Internal Assessment evaluation process by allowing the students to see their evaluated answer scripts. This enables the students to see their drawbacks and mistakes and suggestions are given them to improve their performance. Marks obtained by the students are displayed on the departmental/ general notice board and are recorded properly in the departmental merit registers. These marks are entered in the Internal Assessment marks sheets provided by the university and submitted to it. At the end of the semester, the scripts are handed over to the university.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has a mechanism for redressal of grievances with reference to evaluation of Internal Assessment performance. The students can approach the HOD of the subject concerned in case of any grievance and the HOD takes necessary action for redressal of such grievance of students.

In case of the final examinations conducted by the university, a student aggrieved about the

evaluation can apply to the Controller of Examinations through the Principal with the requisite fees for re-evaluation. The student can also obtain a photocopy of his/ her answer scripts through RTI.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Since our college is affiliated to Gauhati University, the examination system of the college is inclusive of syllabus designing, the setting of Question Papers and the conduct of the examination is according to the directives of the university:

- The college prepares question papers for Internal Assessment on a pattern similar to that of final examination.
- The evaluated answer scripts of the Sessional Examinations are shown to the students for their improvement and motivation.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Yes, the college has clearly stated learning outcomes which are reflected in the vision and the mission of the college. Since the college is affiliated to Gauhati University, the syllabus designing is being made by the university. Gauhati University has yet to develop POs, PSOs and COs. However, many departments in the college developed PSOs and COs for the benefit of the students of the Institution.

The students are also made aware of learning outcome by various Departments and also in some of the programmes like College Foundation Day, Freshers' Social, etc.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution monitors and ensures the achievement of learning outcomes through a well-defined mechanism as follows:

- An academic committee is constituted to assess and analyse the overall performance of all departments. It invariably conducts meeting after every semester and sorts out all ways and means to enhance learning outcome.
- The attendance of the students is properly recorded by the respective departments.
- The departments find the slow and advanced learners and make policies to improve their learning outcome.
- Parent-teachers meet is organised by the departments to discuss the learning outcome of the students especially for the slow learners and to provide necessary counselling.
- The departments hold class discussions.
- The departments also keep the records of the activities of the students such as the seminars, assignments, internal examination, project etc.
- Tutorial classes are organised by the departments.
- The departments take remedial classes for the slow learners.

2.6.3 Average pass percentage of Students

Response: 75.65

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 320

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 423

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.04

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 8.1

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	2.3	5.8	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.06

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

File Description

Document

Supporting document from Funding Agency

[View Document](#)

List of research projects and funding details

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

College has not created any such incubation centre but transfer of knowledge is done through various cells like career counseling cell etc by conducting workshops, seminars and interactive sessions..The institution

is preparing to create fully fledged incubation centre in next session. The College looks forward to the participation of students who have vibrant ideas, its alumni and to be a part of this venture to get wide knowledge on various fields. The institution is preparing to explore assistance provided by various agencies.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.25

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	7	17	11	29

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.17

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	14	6	7	12

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution is fully aware of its onerous responsibility of producing good citizens. We have made a colossal contribution to society by making a worthwhile participation.

The college encourages extension activities to promote social responsibilities and good citizenship amongst its students. The first important aspect is that students learn to think beyond themselves. They have an urge to do something productive for others in the society.

The classroom studies more or less being theoretical, the students get wonderful opportunity to apply

things like Teamwork, Leadership Skill, Effective Communication Skills, and Good decision Making etc., practically.

The institution involved the community in its extension activities independently and also in collaboration with different NGOs related to different issues. The college has been persistently undertaking various social awareness programmes and activities.

The institution is devoted to attract students for participating in various Community Development Programme by ensuring consistent encouragement and motivation. Following are some cells which deserve special attention and which keep the records of involvement of the students in various activities:

- National Service Scheme (NSS).
- Women Cell, ACTA Unit.
- Extension Cell.

The Extension Cell, Lumding College, organised a programme bearing the title “Hygiene and Health Awareness programme” in the Swami Vivekananda L.P School. As Many as 215 pupils and the teachers of the L.P School attended the programme held in March, 2017.

Workshop on Li quid Embroidery, Blok Painting, Tie and Dye etc by Women Cell, Lumding College held in February, 2017

Organization of a multi-purpose programme comprising health awarness, plantation, distribution of free books, and sports materials, etc. to the village school named Hatikhali L.C.L.P school, Shastri Gaon held in September, 2016.

Workshop on Martial Art (Kongphu) for girls self protection held in August, 2016.

Programme on Drug Abuse and Illicit Trafficking was conducted in collaboration with Second Assam Police Task Force Battalion, Lumding held in June 2016.

Tree plantation was done on occasion of world Environment Day along with awareness programme . held in June 2016.

Organization of a Free Health Check-up and Treatment Camp in collaboration with the Indian Medical Association , Lumding Branch at Gour Basti. February, 2016.

Organisation of a free Medical Camp in collaboration with the Indian Medical Association, Lumding Branch, at Swami Vivekananda School, Sastri Gaon. Held in May, 2015.

Organization of camp on Aids Awareness in collaboration with the Indian Medical Association, Lumding Branch, at Gour Basti .held in August, 2014

Free medical camp for financially weaker section of women and children was organised by the Women’s Cell, Lumding College, in association with the Haji Abdul Majid Memorial Hospital and Research Centre held in December, 2014

Organisation of a free Medical Camp in collaboration with the Indian Medical Association, Lumding

Branch, at Gour Basti held in September ,2013

Organization of a camp on construction of Road Culvert and Value Education at Gour Basti held in September, 2013

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

Number of awards for extension activities in last 5 years

[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 21

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	7	3	2

File Description

Document

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 67.8

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
962	1079	630	868	1021

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 6

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	2	1	1

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 5

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The limited infrastructure of the college caters to the growing needs of the students and faculty. The college has meticulously planned for optimum utilization of physical spaces, teaching and laboratory equipment and other infrastructure facilities. The Govt. of Assam announced a grant of Rs. 01 Cror. As most of the structure of the college is Assam type which covers maximum space, the plans are already underway to replace it with RCC constructions phasewise adhering to the master plan

Lumding College is a premier educational Institution of Hojai district of Assam established in 1959. This is the only degree college in the catchment area with a radius of about 35 kms. The college offers Science, Arts and Commerce, for the undergraduate courses with major in 15 out of nineteen subjects. Besides this, Foundation course in Basics in Computer is also running. The college has also started study centre of K K Handique State Open University (KKHSOU) and IDOL centre of Gauhati University.

The campus has different departments of Science, Arts and Commerce, classrooms, central library, students' common room (both Girls and Boys), laboratories, examination control room, conference hall and Principal's office and administrative offices. The campus also provides space for running KKHSOU. To execute the curricular activities the college provides the following facilities:

Categories	Facilities	Total No.	Uses
Teaching learning Infrastructure	Common Class Rooms /Halls	23	For teaching learning
	Departmental Classroom along with Laboratories	12	For teaching learning
	Departmental Faculty Room	19	For teaching learning
	Central Library	01	For teaching learning
	Computer Cell	01	For teaching learning
	Number of Computers/ Printers in the departments	C-27	For teaching learning
		P-05	
	Principal Chamber	01	Administrative

Administrative	Vice Principal Chamber	01	Administrative
	Office Rooms	02	Multipurpose
	Conference hall	01	
	IQAC office	01	
	KKHSOU office	01	
	Examination Control Room	01	
	Store Room	02	
	No. of Computer	09	
	No. of Printers	10	

- The department of History has North-East Heritage Centre.
- All the departments have Computer with internet connection. Some departments have printers also.
- The college has enhanced the use of technology in most of the departments. The college has few LCD projectors shared by different departments.
- The college took initiatives for setting up digital classroom. Two such classroom have already been set up.
- The college has seminar cum conference hall equipped with LCD projector which is used for various activities of the college.
- The college has a central library consisting of around 22000 books , journals and periodicals. It also provides open access to the students. INFLIBNET/NLIST facility is also available to the readers.
- Every department of the college has a mini departmental library in the department.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The college has following facilities for enhancing the cultural, sports and other extra-curricular activities.

Sports platform:

Name	Size	Facilities
Playground	17112 sq ft	(Football, Cricket & Other Sports)
Sports pavilion	1638 sq ft	
Table tennis		Table tennis board and all other Table tennis game equipments.

Cultural platform:

Name	Size	Facilities
Conference/Seminar Hall	1375 sq ft	LCD projector
		Amplifier with microphone
		Portable generator
		Seating capacity 150
Auditorium	5788 sq ft	Under Construction

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 20.83

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 40.75

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
44.12	10.88	32.5	2.26	17.12

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The College Library is automated partially with SOUL version 2.0 by INFLIBNET.

For smooth running of the library, the college has introduced a two-tier system of management comprising two committees such as (i) Library Advisory Committee and (ii) Library Committee. The composition of two committees is as follows:

1. Library Advisory Committee:- It consists of a convener from the faculty, four members from the faculty and two members from the students.
2. Library Committee:- It consists of Principal as Chairperson, Librarian as Convener, convener of the Library Advisory Committee as member, Co-ordinator of IQAC as member and one senior teachers as member.

These two committees work in close co-ordination, take policies and plans for smooth management and development of the library.

Significant initiatives that have been implemented by the Library Committees to render the library student/ user friendly are as follows:

- Internet facilities for students and teachers have been provided.
- Xerox facility in the library has been installed.
- The stock of books has been significantly improved.
- Tie up with INFLIBNET.
- Introduction of open-access system.
- The optimal use of library facility by staff and students is ensured.
- The provision of remedial actions towards the grievances of the students and the staff.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college, as such, gives top priority to upgrading its Central Library, which is at present equipped with a collection of over 22000 books covering various branches, national and international journals and newspapers. To keep pace with the modern trend of Library Management, the library has been computerised under the 'Scientifically Arranged Cataloguing System'. The introduction of internet facility along with a printer copier-cum-scanner in the library has given a historic boost to the process of upgradation of the same. The library has also a small digital section with CDs on different subjects.

The Central Library of Lumding College has a rare collection of original manuscript of the 16th century. The manuscript is Sanchi-Pat, Katha Bhagat, 4th Skondha, written in old Assamese script. The name of the author is anonymous. The manuscript bearing four pages of Sri Madbhagavat written on Sanchi-Pat.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.44

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.1	1.3	0.37	2.98	0.47

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 6.14

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 103

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution is aware of the fact that with a paradigm shift in teaching learning, student voice has become central to the learning experience and a teacher acts as a facilitator. The learning activities and technologies deployed by the institution place the student at the centre of teaching- learning process by taking the following measures:

- The college provides its students a central computing facility along with Broadband Internet Connection.
- Audio-visual resources are available in central library. Free e-books and online journals are available through membership of UGC NLIST Programme.
- Students are encouraged to make project and seminar presentations in power point under the guidance of faculty members.
- The college has provided internet facility in all the departments (19).
- The computer cell of the college has internet facility which can be easily accessed by the students and faculty.
- The central library also extends computers and internet facility through networked computer system.
- The office has internet facilities to be used for official purposes.

4.3.2 Student - Computer ratio

Response: 29.98

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 39.64

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
14.72	12.26	15.57	14.72	21.74

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

The expenditure for maintenance and upkeep of infrastructure is both of recurring and non-recurring nature. The principal discusses the matter in various Committees like UGC Planning Board, Infrastructure Committee, Campus Beautification Committee, IQAC etc. and the proposal for major expenditure is submitted to the Governing Body for approval. For minor expenditure the principal through the relevant committees or through college office, engages the service of specialised skilled workers on a contractual basis. Software problems are taken care of by computer faculty. For repair of computers outside vendors are contracted under the supervision of Computer Committee.

The institution ensures optimal allocation and utilization of the available financial resource for

maintenance and upkeep of the following facilities by holding regular meetings of various bodies/committees constituted to plan and monitor the projects.

- Building:

The college has a UGC Planning Board and Infrastructure Committee for maintenance Building and upkeep of college buildings.

- Furniture:

The college engages skilled carpenters for repair and maintenance of the wooden furniture, ceilings etc., as and when necessary.

- Equipments:

The heads of the Departments prepare the proposals as per the requirements of their respective departments. Based on the need and resource available provisions are optimally made.

- Computer:

The college has a Computer Committee headed by department of Computer Science. The college authority makes necessary arrangements for inviting technicians whenever it is necessary, as per the advice of the committee.

- Library:

The Library Development and Monitoring Committee is entrusted with the duty to supervise and maintain the smooth functioning of the Library in all aspects.

- Sports:

A Sports Committee is setup to look after the procurement of sports materials and their proper utilization by the students.

- Any other:

The Campus Beautification Committee and Cleanliness Committee look after the proper maintenance of the campus.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 9.82

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
387	131	59	82	57

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 6.97

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
109	116	119	66	69

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 12.64

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
197	496	42	41	102

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.17

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	3	12	17

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 13.24

5.2.2.1 Number of outgoing students progressing to higher education

Response: 56

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 80

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	5	8	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	5	8	1

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 17

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	10	3	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Yes, the college has a Students' Union consisting of 20 members chosen through an open election process.

The students' union comprises Vice-president, General Secretary, Asstt. General Secretary, Cultural and Social Secretary, Asstt. Cultural and Social Secretary, Magazine & Literary Secretary, Asstt. Magazine & Literary secretary, Sports and Game Secretary, Asstt. Sports and Game secretary, Boys Common Room Secretary, Asstt. Boys Common Room Secretary, Girls Common Room secretary, Asstt. Girls Common Room secretary, Students welfare Secretary, Asstt. Students' Welfare secretary, and five class representative from different classes.

Major activities: A summary of the annual activities of the students' union is given below:

- Fresher's Social, celebration of Saraswati puja and Biswakarma puja, Annual College Week, publication of the college magazine, participation in all social and community services related activities, participation in various activities organised by the college.
- Its helps to a great extent in maintaining an environment of unity and fraternity and promotes an academic atmosphere on the college campus.
- It helps the students in getting their grievances redressed by the college authority.
- It maintains a link between the administration and the students.

Funding: The financial requirements of students' union are met by the college from the fees collected from the students under different headings.

The institution encourages participation of the students in college development activities. They are given due representation in various committees of the college. The committees which have student representation on them are as follows:

1. Anti Ragging Cell,
2. Students Welfare Committee,
3. Campus Beautification Committee,

4. Sports Committee,
5. Extension Activities Committee,
6. Cleanliness Committee,
7. Library Development & Monitoring Committee,
8. Discipline Committee,
9. NSS Committee
10. Value Education Committee,
11. Quiz Committee,
12. Literary Committee,
13. Cultural Committee.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 23.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
24	23	23	23	23

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The College networks and collaborates the Alumni and former faculty of the institution in the following ways:

The college has an Alumni Association which maintains a link between the institution and its alumni. The alumni meet regularly in the college to chalk out their plans and programmes and extend support whenever necessary. The college maintains a close relationship with the alumni through social networking. They are invited to various programmes organised by the college like Freshers' Social, College Foundation Day, etc.

Alumni members are invited to the college on various occasions. Their services to the college are thus given due cognizance.

The Alumni Association of the college often conducts inter school and college quiz as well as extempore competitions. It also organises Book Fairs providing access to new publications so that common people and the students derive utmost benefit.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 16

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	4	6	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Our Vision: The college envisages to strive towards making education a means for the reconstruction of society by training the students to foster the freedom of the mind, the humanity of the heart and the integrity of the individual so that they can realize the great ideals of economic justice, social equality and political freedom. Thereby Lumding College will be the preferred destination for all who aspire to excel.

Mission: Lumding College aims at the attainment of academic excellence and professional competence by the young generation. Its mission is to pursue knowledge through academic, co-curricular and extra-curricular activities and to develop the learners' personality with a strong value base. This holistic development of individual leads to the promotion of national integration, harmony and secularism.

Our Objectives:

- To attain academic excellence and professional competence by the young generation.
- To pursue knowledge through academic, co-curricular and extra-curricular activities.
- To develop the learners' personality with a strong value base.
- To facilitate optimum use of human and natural resources for sustainable development.
- To promote and practice inclusive growth.
- To create awareness on human right, value system, culture, heritage, scientific temper and environment.

The following strategies/ mechanism defines how the institution tries to implement its mission and addresses the needs of the society, students, the institutions, traditions and value orientations, vision for the future etc.

- 1.Strategies have been adopted by the institution to fulfill the needs of the students from diverse backgrounds including socio-economically backward community complying with all the norms of the Government.
- 2.Mechanism to adopt learner-centric education approach, academic planning, use of modern teaching- learning aids and application of ICT resources to make the curriculum interesting and effective for the students to facilitate learning outcome.
- 3.Mechanisms for promotion in community services through extension programmes to develop innovative, creative and value-based education for including social responsibilities and good citizenship amongst student community.
- 4.Mechanism for participation of the students in various cultural and sports activities to foster holistic personality development of students.
- 5.Facilitating mechanism like Career Counseling Cell, Remedial Coaching Classes for slow learners, Grievance redressal Cell and Welfare measures to support students.

The college has an efficient internal management system under the leadership of the principal. The Governing Body (GB), the Principal, the IQAC and the staff work together for designing and implementation of policies and plans of the college. The GB is the apex body of management of the college which is headed by a President appointed by the State Government. It meets at stipulated intervals and after thorough discussions and deliberations adopts resolutions for effective implementation of policies and plans relating to academic, administrative and financial matters of the college as per Government and University guidelines.

Several committees are constituted with the faculty members by the college authority for overall management of admission, academic co-ordination, conduction of examinations, extension activities, development of infrastructure facilities, maintenance of discipline and campus life. All the committees are headed by a convener who convenes with other members at regular intervals.

6.1.2 The institution practices decentralization and participative management

Response:

Yes, the college promotes a culture of participative management. The college constitutes committees for general and academic development, incorporating faculty, non-teaching staff and students. The principal gives due weightage to the innovative idea, concepts and thoughts from different committee members and involves them in decision making process.

The Governing Body is the highest decision making authority with the Principal as the secretary. There are several sub-committees to assist in running the administration. The administration has opted for a decentralized mode for smooth and effective functioning. The Governing Body, IQAC makes plans and policies for overall development of the college.

The central library of the college presents a case study showing the practice of decentralization and participative management in the institution. For smooth and effective management of the library, a committee styled as Library Development and Monitoring Committee has been constituted. This committee functions with full autonomy in managing the library. The committee headed by a convener takes various decisions from time to time for the development of the library and is given free hand to implement such decisions.

The committee played a vital role without any interference in renovating and segmenting the library into several sections such as Text Book section, Reference Section, journal section, Faculty Reading Room with 20 capacities, Students' Reading Room with 50 capacities, property counter, circulation counter and OPAC section for students. The committee also took various other measures independently like installation of a Xerox machine in the library, provision of open access to the students, installation of C.C Camera, etc.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes, the college has a perspective plan for development.

- The college plans to introduce viable and relevant career oriented/ skill development courses.
- The college intends to ensure audio-visual teaching in all departments.
- The college plans to purchase more books, journals and modern laboratory equipments.
- The college plans to promote research and publication.
- The college plans to launch more value oriented extension activities.
- The college plans to set up more digital class rooms.
- The college has a plan to implement office automation with an aim to improve the functioning of the office and better management of records. The project has been partially implemented in admission and finance related matters.
- As a part of its plan to introduce viable and relevant career oriented courses, the college has introduced major course in Geology. The college has already obtained permission from Gauhati University to start vocational courses in Functional English and Informational Technology.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the college facilitates its smooth functioning. In line with the spirit of decentralization of powers and functions, the hierarchy of the college management system is as follows:

The Governing Body (GB) is at the top of the hierarchy, followed by the Principal under whom there are Vice-Principal, and Various other cells/ committees like IQAC, Human Right Cell, Grievance Redressal Cell, Career Guidance Cell, Anti Ragging Cell, Internal Compliance Committee, SC/ST Welfare Cell, OBC Welfare Cell, Minority Cell, Student Welfare Committee, Campus Beautification Committee, Sports Committee, Extension Activities Committee, Cleanliness Committee, Library Development Committee, Hostel Management Committee, Remedial Coaching Committee, Computer Management Cell, Discipline Committee, N.S.S Committee, Infrastructure Development Committee, Value Education, Cultural Committee, Quiz Committee and Literary Committee.

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The management always encourages and supports the involvement of the staff in improving the institutional process. The management, through the Principal, involves the members of the staff in various activities and decision making process regarding the curricular, extra-curricular and administrative development of the college. The members of the staff involve themselves in various committees such as Admission Committee, Women Cell, Career Counselling Cell, Discipline Committee, Anti Ragging Committee, Sports Committee, etc. The suggestions and opinions of all such committees are given due weightage by the management in the matters of policy decisions.

A striking example of an activity successfully implemented based on the minutes of the meeting of various Bodies/ Cells and Committees is the complete implementation of the decisions taken in the meeting of the Library Development and Monitoring Committee. The Committee decided in a meeting to take some measures, namely, (i) Erection of a glass partition with a door in the Text Book section with a length of 29ft and height of 7ft; (ii) To make a wooden partition between Faculty reading room and students' reading room; (iii) To make a half-wooden half-glass partition with a door between the main entrance and students' reading room, (iv) A wooden partition between reference and journal sections, etc. All these decisions have been successfully implemented by the committee itself.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The following are the welfare schemes for teaching and non-teaching staff.

- Opportunities for those who wish to improve their qualifications.
- Provident fund.
- Medical leave/ casual leave/ earned leave as per rules.
- The employee enjoy the benefits of Group Insurance Scheme as per rules.
- Maternity leave as per rule.
- Commuted leave on medical ground.

- Festival advance to Non-teaching staffs.
- Financial support to staff in extra ordinary situation.
- Free accommodation for night guard.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 6.67

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	2	6	2	3

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	2	1	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five

years

Response: 12.24

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	1	13	8	6

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The achievements of faculty members are monitored and maintained through performance appraisal system as per guidelines of UGC. The self appraisal report of faculty is verified by HOD of respective department/ Principal of the college.

The performance appraisal report prepared under the guidance of IQAC are reviewed by the Principal /G.B. On the basis of the assessment the authority takes affirmative action. The same is conveyed to the stakeholders through HOD and suggests measures for further improvement.

The performance of non-teaching staff is being monitored, on regular basis, by the Principal and adequate remedial measures are taken subsequently. Students Feedback on faculty also indicates the lecture quality. The feedback form has a well defined set of questions that helps the students to evaluate the teacher on the basis of knowledge base, communication skills and interest generated by the lecture. The IQAC collects and analyses the feedback and the summary is sent to respective HOD for information and necessary rectification to improve their professional capabilities.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The college has a mechanism for internal and external audit. The internal audit is carried out by the Governing Body of the college. The internal audit by a reputed CA firm is completed up to

31/03/2017.

- The external audit is carried out by Government auditors engaged by Audit Department of the Government of Assam. The Government Audit (External) completed till 31st March, 2011.
- There were no significant objections raised by the auditors. Some minor mistakes were found, which were sorted out.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

As per the need, the funds are allocated for as per UGC schemes for the building / development projects of the institution. For various development works of the college, funds are allocated and utilized very judiciously. Income/ expenditure are closely and effectively monitored by the Principal and Secretary as well as the Accounts Assistant of the college. The G.B of the college allocate funds in a liberal manner.

- All payments are made by cheque or demand draft (DD) or by fund transfer by the DDO (Principal) of the college, subject to approval of the G.B. However in unavoidable circumstances cash payments (less than Rs. 5000/-) are also made observing all the standard norms of payments.

The college devises various ways and means to mobilize the resources it needs for the welfare of the students. Some of the methods used by the college towards achieving these goals are given below:

- The college seeks the contributions made by MLA/ MPs from the Public Development Fund.
- Applying for grants from different funding agencies such as UGC, RUSA etc.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes, the institution is having its Internal Quality Assurance Cell. IQAC has been actively functioning in the college with the thrust on academic and administrative excellence. It works out strategies to remove deficiencies and ensures consistent improvement in the teaching and learning process. The academic quality of the institution is evaluated on the basis of the curricular aspects, especially the performance of the students in their examinations. At the initiate of IQAC, fully autonomous cells and committees are formed as part of best practices. The principal as the chairperson of the IQAC has facilitated the formation of various cells and committees which actively carry out quality enhancement plan. These committees include Human Right Cell, Grivance Redressal Cell, Career Guidance Cell, Anti Ragging Cell, Student Welfare Committee, Campus Beautification Committee, Sports Committee, Extension Activities Committee, Cleanliness Committee, Library Development Committee, Hostel Management Committee, Remedial Coaching Committee, Computer Management Cell, Discipline Committee, N.S.S Committee, Data Compilation Committee, Infrastructure Development Committee, Value Education, Cultural Committee, Quiz Committee and Literary Committee.

The IQAC of the college has developed several quality assurance mechanism within the existing system by performing the following functions:

- Collects students' Feedback on faculty as well as on various facilities.
- Self appraisal of teaching staff
- Plays a role in developing infrastructure and initiates renovation whenever required.
- Ensures Computer literary
- Improves teaching-learning process, support workshops, seminars, special lectures and co-curricular activities.

The institution ensures that the decisions based on the findings of the IQAC are fully adhered to. The IQAC has taken initiative under the Office Development Programme to impart computer training to the staff. As a result computerization of office administration has been made possible to some extent. Hands-on computer training was also provided to them by teachers of Computer Science Department of the college. As per requirement Interactive Sessions are also held for the staff. Apart from these initiatives, the college authority also deposes faculty members to attend workshops, seminars, short-term courses etc. on issues relating to examination reforms, curriculum Development etc organised by other institutes.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC has developed a format for Teaching Plan and execution report of the teaching plan which is prepared by each faculty member. The progress made as planned out in the teaching plan is recorded on a daily basis in the Class Diary/ Execution Report and can be monitored by the authority as and when required. The HOD monitors the arrangement of extra classes, if needed.

- The HOD monitors the progress of the course allotment of the faculty members for each class and the performance of the students is analysed. Tutorial Classes are arranged to complete the syllabus and also to improve performance of the students.
- Parents-Teacher meetings by the departments also serve as review grounds. The parents are handed feedback of their wards and their suggestion are given due weightage.
- The college also has a committee for Remedial Classes for coaching the slow learners. Classes are arranged for the slow learners with a focus on their need.
- Departments arrange Guest Lectures/ popular talks by inviting academicians from higher academic fields to motivate the students.
- The Principal holds meetings with the HODs to undertake a review of the academic performance of the students. He also recommends and suggests various measures to further improve the performance.
- Students' feedback on the teachers organised by the IQAC is a powerful mechanism which provides the faculty members an idea about the areas which need improvement on the teacher's part.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	4	0	1	2

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF

4.ISO Certification**5.NBA or any other quality audit**

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

In pursuance of the recommendations made by the NAAC peer Team during the last first cycle of assessment, the college has successfully implemented the following quality enhancement initiatives in the academic and administrative domains during the last five years:

Academic:-

- Major in Hindi as well as Geology has been introduced;
- Basic Computer Education has been made compulsory for students;
- LCD projectors have been provided in some classes;
- A central Computer Centre with all the modern computers has been installed;
- Value-based education is imparted;
- Students' feedback on teaching and campus life is collected and analysed.
- Feedback from faculty members and the alumni on the college as a whole is collected and analysed.
- Remedial classes are arranged for slow learners.

Administrative:-

- Girls' Hostel has been set up.
- The college has opened study centre's of KKHSOU and IDOL, G.U.
- The college has given increased thrust on extension activities.
- The college management encourages teachers to attend seminars, symposia and conferences.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 17

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	6	2	2	4

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

Adequate security measures are provided by the college authority for the safety and well being of both the genders.

The College has various cells and committees to sensitise its staff and students on issues such as gender, inclusion and environment:

The Women's Cell of the College organises workshops, discussions, popular talks, etc. to sensitise the students and teachers on gender issues. The Cell also celebrates International Women's Day and the Girl Child Day every year to orient students and staff on gender equality and other social issues. The cell also publishes annual wall magazine focusing on gender issues, wherein both students and teachers contribute.

There is separate common room for girl students with adequate facilities. They are taken care of and counseled by Women cell of the college.

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 15155

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 6.41

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 100

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1560

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The college has a cleanliness committee comprising of teachers and students who monitors the management of waste products.

Hazardous Waste Management:

- There are a good number of dustbins on the campus for deposition of hazardous waste and the same are collected by the local municipal authority for disposal.
- Laboratory wastes are regularly disposed of through the local municipality.

e-waste Management:

e waste are kept in store room and is handed over to expert persons on regular basis only for dismantling or recycling.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

The college has mostly tin -roofed structures which contain a unique pipeline to gather the rainwater and direct it to a small indigenously made storage containers made of cement or metal. Now plans are made and steps are taken to harvest the rain water in a more scientific manner by constructing more spacious and less expensive underground storage tanks. These tanks shall have outlets to distribute the harvested water to various activities within the campus including gardening. In the upcoming new structures, special focus will be laid on implanting modern devises to collect and distribute rain water at more affordable cost.Plans are also being made to construct indigenous filters to purify the harvested water, to make it worthy of consumption.

Thus, the rainwater harvest can do away with many recurrent expenditures related to the supply of water within the campus.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The College makes a conscious effort to develop eco-friendly atmosphere even though the college does not have the provision of green audit. The college creates awareness by organizing various activities on environment issues. Some notable activities are:

- In order to ensure the pollution free campus, the college authority encourages and motivates the students to use bicycles or walk to reach the college. It also provides exclusive parking area for the vehicles.

- The college has been declared polythene free zone.
- The college celebrates World Environmental Day every year where one of the main agenda is plantation.
- NSS unit, Cleanliness Committee and Beautification Committee of the college actively undertake various programmes related to environment awareness. These bodies with the help of the faculty and the students make efforts to keep the campus green and clean.
- The provision of the project work on environment studies ensures the UG students' involvement in field work generating awareness among team.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.61

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.25	0.15	0.49	0.22	0.18

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 2

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	1	0

File Description**Document**

Details of initiatives taken to engage with local community during the last five years

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff****Response:** Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 8

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Since its inception, the college has been celebrating all the national festivals and has also been observing the Birth and Death Anniversaries of National leaders who had contributed to the building of nation and the upliftment of humanity. Much focus has been laid on the celebration of Independence Day as well as Republic Day. Colourful programmes that kindle the spirit of Nationalism and Unity are organised with the active co-operation of the students who excel in various cultural activities. Distinguished personalities are invited as chief guest and guests of honour whose motivational speech play a significant role on moulding the spirit of patriotism. The veteran freedom fighters in and around the locality were invited (during their lifetime) and honoured for their role in the Freedom Struggle. Besides cultural programmes, various creative and skill based competitions are held to provide an outlet to the dormant and budding talents.

Birth Anniversaries of great figures like Mahatma Gandhi, Netaji Subhash Chandra Bose, Guru Nanak are observed with due reverence and students were encouraged to participate in all competitions organised in memory of such religious and social icons. Besides, Kalguru Bishnu Prasad Rabha is commemorated on Rabha Divas. Rabindra Jayanti celebration is marked by its spectacular musical as well as dance sequences based on Rabindra Sangeet. Rashtriya Ekta Divas is observed with the sole purpose of national integration. Birth anniversary of Swami Vivekananda and Silpi Divas are every year solemnly to encourage the students to cultivate moral values and engage in art and culture.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes, the institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

The highlights which have created a positive impact on the functioning of the college are as follows:

- All the information of the college is displayed on the college website.
- The college has adopted a system of office automation which has facilitated generation of student data base, admission process and fund management.
- The system of open access to library is introduced for the students.
- Biometric punching machine has been installed for recording the attendance of the staff.
- The system of taking two types of feedback from the students, namely, one feedback about the faculty and the other about the college as a whole, has been introduced.
- Suggestion boxes are placed at convenient places for the students. The students write and drop their suggestions in those boxes for perusal of the college management.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)**Response:*****Best Practice I******Title of the practice:***

Community Development Programme

Objectives of the Practice:

The main objective of the practice is upliftment of the standard of living of the people of the target area and sensitization of them about various socio-economic issues like health, illiteracy, environment, gender, poverty, communal harmony, etc concerning human life.

The Context:

Lumding college has identified a particular rural area comprising the village, Gour Basti, along with some other neighboring villages, under Paschim Lumding Gaon Panchayat , which are backward in all respects and undertook various programmes from time to time for development of the communities inhabiting that area.

The Practice:

The NSS wing of the college has undertaken various programmes for the last several years for the all-round development of the people of the target area .The highlights of the programmes are:

Organization of Camps on General Health and AIDS Awareness, Cleanliness Drive, Construction of Road culvert and Value Education, Plantation, etc from time to time.

Evidence of Success:

The villagers attend the programmes organised by the college in the villages in large numbers with keen interest and enthusiasm. There is a distinctive change in their standard of living.

Problems encountered and resources required :

Lack of proper road connectivity to the villages and lack of sufficient fund are the main problems encountered.

Best Practice II***Title of the practice:***

.Academic Mechanisms for teachers and students

Objectives of the Practice:

The aim is to enhance the teaching-learning process and create conducive academic environment for teaching activities.

The Context:

- Introduction of effective student monitoring system ensures personalized focus on every student in matters related to their academic goals. Due to disproportionate student faculty ratio in many Departments groupings are done at random which enables teachers to relate to those students they hardly meet.
- In order to ensure the students cover up the minimum requirement of 75% attendance, regular display of students attendance on the notice board is implemented. Students falling short of this minimum requirement are sorted out, counseling is provided in consultation with respective parents. This greatly ensures the presence of maximum number of students in the class.

The Practice:

- Grouping of students and allotment of teachers under this scheme is subject based. The faculty are given ample scope to develop their skills by attending seminars, workshops etc. Teachers are encouraged to contribute research articles.
- Bulk SMS facility is implemented for effective co-ordination of the Administration, faculty, students and the parents.

Evidence of Success:

- Timely display of the attendance status and counseling done by the mentors have reduced the numbers of students who were otherwise likely to fall below the required attendance.
- Detailed teaching plan submitted by the teacher has served like a roadmap to the students and led them towards the new heights of knowledge and teaching-learning process.

Problems Encountered and Resources Required:

- The College needs to invest in a high quality server to ensure quality networking in the College which is necessary for admissions, attendance and digitization in general.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The Lumding College distinguishes itself from other institutions of the district by offering an affordable, highly personalized, student-centered education to diverse students. Founded in 1959, a higher educational institution to serve the local people, Lumding College is now also comprised of students, faculty, and staff possessing different attributes based on race, ethnicity, gender, sexual orientation and other characteristics.

This heterogeneous aspect greatly attributes to diverse intellectual pursuits and provides us with unique opportunities for discovering multifarious ways to integrate all individuals and groups into the larger community, giving adequate respect and value to their respective uniqueness while simultaneously fostering and enriching the historical tradition of the college. Thus, within a diverse and complex society, Lumding College prepares its students for life and leadership in the days to come.

NAAC

5. CONCLUSION

Additional Information :

Since its inception the college has battled against a lot of vicissitudes and somehow managed to survive the onslaught of all the baffling problems. No adversity could arrest the progress of the college towards its goal of disseminating the light of higher education in this remote part of the country. Over the years the college has witnessed spectacular growth and development and emerged as one of the leading colleges in the state of Assam

The college has good and adequate infrastructure such as spacious class rooms, a rich modern computerized library with internet facility, well-equipped laboratories, well-maintained separate common rooms for boys and girls, a well-maintained canteen, girls' hostel, an auditorium (under construction), a play ground, facilities for games and sports, amenity of pure drinking water, vehicle shed etc. Every student is individually taken care of in the process of teaching and learning. The National Assessment and Accreditation Council (NAAC) awarded B+ accreditation to the college in 2004 in recognition of its good standard. The college is now gearing up for re-accreditation by NAAC.

It has spacious classrooms, well-equipped science laboratories, a rich library with internet facilities, free Wi-Fi facility, a Conference room, a central computer room, a Northeast Heritage Centre, a two-storeyed girls hostel, well-furnished separate common rooms for boys and girls, a canteen with hygienic food. Adequate facilities for games and sports, amenity for safe drinking water and a vehicle shed. It is in the process of constructing smart classrooms for advanced teaching learning process.

Concluding Remarks :

The Governing Body of the college is at the apex of administration and holds a pivotal position in the mechanism that implements the policies and plans of the college. It also encourages the active participation of all stakeholders. Several committees and cells, comprising of the faculty members are constituted by the college authority, upholding the spirit of decentralization to effectively monitor the overall processes of management of admission, finance, academic co-ordination, the conduct of examinations, extension activities, development of infrastructure and maintenance of discipline.

The achievement of faculty members are monitored and maintained through performance appraisal systems as per guidelines set by UGC. The IQAC has also developed a format for teaching plan. The progress is recorded on a daily basis in the Class Diary/ Execution Report which is monitored at regular interval by the authority. Besides, Parents-Teachers meetings by the departments also serve as review grounds. The slow learners are taken care of by a committee set for Remedial Classes. Academic performances of the students are reviewed regularly by the Principal in the meetings with HODs.

Despite various setbacks and limitations, the institution strives to provide to the best of its ability all the basic amenities like infrastructure, lab facilities, drinking water supply and sanitation, library with modern technologies and features, to the students paving the way for their attainment of self-sustenance and social responsibility.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>2</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>2</td><td>0</td><td>1</td><td>1</td><td>1</td></tr></table> Remark : As per supporting documents provided by HEI.	2016-17	2015-16	2014-15	2013-14	2012-13	2	1	1	1	1	2016-17	2015-16	2014-15	2013-14	2012-13	2	0	1	1	1
2016-17	2015-16	2014-15	2013-14	2012-13																	
2	1	1	1	1																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
2	0	1	1	1																	
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 564 Answer after DVV Verification: 0 Remark : Relevant supporting documents not provided by HEI																				
2.2.3	Percentage of differently abled students (Divyangjan) on rolls 2.2.3.1. Number of differently abled students on rolls Answer before DVV Verification : 4 Answer after DVV Verification: 3																				
3.3.3	Number of research papers per teacher in the Journals notified on UGC website during the last five years 3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>18</td><td>7</td><td>17</td><td>11</td><td>29</td></tr></table> Answer After DVV Verification : <table><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2016-17	2015-16	2014-15	2013-14	2012-13	18	7	17	11	29										
2016-17	2015-16	2014-15	2013-14	2012-13																	
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	<table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>6</td><td>7</td><td>17</td><td>11</td><td>29</td></tr></table>	2016-17	2015-16	2014-15	2013-14	2012-13	6	7	17	11	29										
2016-17	2015-16	2014-15	2013-14	2012-13																	
6	7	17	11	29																	
3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years 3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>5</td><td>4</td><td>7</td><td>3</td><td>2</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>5</td><td>4</td><td>7</td><td>3</td><td>2</td></tr></table>	2016-17	2015-16	2014-15	2013-14	2012-13	5	4	7	3	2	2016-17	2015-16	2014-15	2013-14	2012-13	5	4	7	3	2
2016-17	2015-16	2014-15	2013-14	2012-13																	
5	4	7	3	2																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
5	4	7	3	2																	
3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered) 3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered) Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table>	2016-17	2015-16	2014-15	2013-14	2012-13	1	1	1	1	1	2016-17	2015-16	2014-15	2013-14	2012-13	1	1	1	1	1
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	1	1	1	1																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	1	1	1	1																	
4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 113 Answer after DVV Verification: 103																				
5.2.2	Percentage of student progression to higher education (previous graduating batch) 5.2.2.1. Number of outgoing students progressing to higher education																				

Answer before DVV Verification : 55

Answer after DVV Verification: 56

Remark : Supporting document provide by HEI does not match.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	2	1	2

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
7	1	13	8	5

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
7	1	13	8	6

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
9	4	0	1	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
9	4	0	1	2

7.1.4	Percentage of annual lighting power requirements met through LED bulbs 7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH) Answer before DVV Verification : 685 Answer after DVV Verification: 100 7.1.4.2. Annual lighting power requirement (in KWH) Answer before DVV Verification : 1560																				
7.1.8	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years 7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs) Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>0.25</td><td>0.15</td><td>0.5</td><td>0.23</td><td>0.18</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>0.25</td><td>0.15</td><td>0.49</td><td>0.22</td><td>0.18</td></tr></table>	2016-17	2015-16	2014-15	2013-14	2012-13	0.25	0.15	0.5	0.23	0.18	2016-17	2015-16	2014-15	2013-14	2012-13	0.25	0.15	0.49	0.22	0.18
2016-17	2015-16	2014-15	2013-14	2012-13																	
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7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere) 7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>2</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>1</td><td>0</td><td>0</td><td>1</td><td>0</td></tr></table>	2016-17	2015-16	2014-15	2013-14	2012-13	1	0	0	0	2	2016-17	2015-16	2014-15	2013-14	2012-13	1	0	0	1	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	0	0	0	2																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	0	0	1	0																	

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations

NAAC