



Office of the
Internal Quality Assurance Cell
Lumding College
Lumding, Hojai, Assam, 782447



Ref No:- LC/IQAC/----

Date:- -----

IQAC Minutes of Meeting and Action Plan

Session 2019-2020

Minutes of the IQAC meeting held on 23/9/19	
Minutes	Action Taken
Follow up NAAC Peer Team recommendation	Action initiated in the sphere of organizing seminar and workshop
Monitoring the activities of the various Committees	Follow up
Minutes of the IQAC meeting held on 1/10/19	
Minutes	Action Taken
Updating web-site of Lumding College	Process initiated
Conducting Faculty Development Programme in association with ICT Academy, Guwahati on use of ICT tools for promotion of teaching-learning	Conducted
Supply stationaries and other materials for smooth activities of IQAC	Provided
Minutes of the IQAC meeting held on 11-11-2019	
Minutes	Action Taken
Allocation of Task criteria-wise for AQAR preparation	Process initiated
AQAR for 2018-2019 will be submitted within 31-05-2020	Not fulfilled
Minutes of the IQAC meeting held on 31-12-2019	
Minutes	Action Taken
Review of the works and action Plan various Committee and IQAC, Lumding College	Reviewed
To conduct more FDP in the next year in association with collaborative agencies	Conducted
Minutes of the IQAC meeting held on 12/02/2020	
Minutes	Action Taken
Extension service activities needs to be undertaken	Conducted
Regular seminar either online/ face to face be organised by the IQAC in association with different cells, committees, and the departments of the College	Conducted



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Minutes of the IQAC meeting held on 23/03/2020	
Minutes	Action Taken
To prepare Academic Calendar of the College	Prepared
To conduct awareness programme on COVID-19 at the College campus and other neighbouring areas	Conducted
To conduct online classes, if the COVID-19 spreads and offline classes closed.	Process initiated and Conducted
Minutes of the IQAC meeting held on 22/06/20	
Minutes	Action Taken
To conduct online seminars/workshop on COVID-19 issues	Conducted
To conduct online seminars/workshop on Academic matters	Process initiated and Conducted
To conduct online classes regularly and make necessary arrangement for online internal assessment of students of different semester	Process initiated and Conducted
Minutes of the IQAC meeting held on 12/10/20	
Minutes	Action Taken
To conduct internal assessment of students of all semester through home assignment as per Gauhati University directives	Conducted
To conduct Students Feedback and Student Satisfaction Survey in a phased manner and for that a committee is constituted for Feedback collection and analysis	Conducted




Chairperson,
IQAC,
Lumding College,
Lumding, Hojai, Assam.

Principal
Lumding College
Lumding, Hojai, Assam