



Office of the
Internal Quality Assurance Cell
Lumding College
 Lumding, Hori, Assam, 782447

Ref No:- LC/IQAC/----



Date:- -----

IQAC Minutes of Meeting and Action Plan
Session 2021-2022

Minutes of the IQAC meeting held on 17/09/21	
Minutes	Action Taken
To take necessary steps for submission of Pending AQARs.	Process initiated.
To organize extension and outreach programme regularly.	Conducted.
To organize more career counseling workshop.	Conducted.
Minutes of the IQAC meeting held on 04/12/21	
Minutes	Action Taken
To follow up the action plan taken by various committees and cells.	Reviewed.
To organize more awareness and out-reach programme with participation of students.	Process initiated and Conducted.
To finalise the report of different cells and committees for preparation of pending AQARs.	Process initiated.
Minutes of the IQAC meeting held on 20/04/22	
To reconstitute special committees and other cells or sub-committees of IQAC, Lumding College	Constituted accordingly.
To chalk out plan of action for submission of unsent AQAR of 2018-19, 2019-20, and 2020-21	Process initiated and prepared accordingly
To chalk out plan of action for implementation of the GB Resolution No 6 dated 27/3/2022	Process initiated
Minutes of the IQAC meeting held on 10/05/22	
To approve the AQAR of 2018-19, 2019-20 and 2020-21	Approved and submitted to NAAC accordingly
To approve committee for feedback collection and analysis and Mentor-mentee programme	Constituted.
To organize seminar/workshop on research methodology, IPR and on NEP-2020	Organised.
To Participate in Unnat Bharat Abhiyan	Participated

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Minutes of the IQAC meeting held on 15/06/22	
To review the student's feedback and student's Satisfaction survey Report for the AY 2021-22	Reviewed and forwarded to appropriate authority for necessary action.
To reconstitute the committee for remedial class programme	Reconstituted.
- Request for approving proposal submitted by different departments for introducing Add-On/Certificate course and the guidelines submitted by the Board of Studies for smooth conduct of proposed Add-On/Certificate course. - Request to consider the Rooftop Solar Programme forwarded by Assam Energy Development Agency, Guwahati, Assam. - Request for construction of ICT enabled Class room and upgradation of existing library as fully automated library. - Request to evolve proper waste management planning for the campus. - Request to consider the proposal for ISO certification of the college. - Request to take initiative for green audit, gender audit, energy audit and Academic and Administrative Audit of the college. - Request to consider the proposal for organizing Handloom Weaving Training for UG girl's students for capability enhancement and skill development.	Process initiated and some of them approved by the appropriate authority. Gender Audit Conducted.
Minutes of the IQAC meeting held on 06/08/22	
To chalk out a plan for conducting Academic and Administrative Audit	Completed.
To approve the plan of action for implementation of the GB Resolution No 6 dated 27/3/2022	Approved and quarterly report from Faculties and departments collected accordingly.
To chalk out plan for conducting induction programme, NAAC awareness Programme and Code of awareness Conduct programme	Process initiated.



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To draft Code of Conduct Policy document and reconstitute Committee to monitor adherence to the Code of Conduct	Process initiated.
To celebrate the Azadi Ka Amrit Mahhotsav	Organised successfully




Chairperson,
IQAC,
Lumding College,
Lumding, Hojai, Assam

Principal
Lumding College
Lumding, Hojai, Assam